



October 13, 2025

To U.S. Ply Customers:

As a reminder, each year during the holidays, U.S. PLY temporarily closes our Bridgeport, TX manufacturing facility for annual maintenance and equipment upgrades. Our corporate office also closes during this time to give our team the opportunity to enjoy the holidays with their families. Please take note of the closure dates listed below and plan your orders accordingly to ensure your roofing material needs are met during this period.

U.S. Ply Corporate Office Closing Schedule:

- U.S. Ply will close for the **Thanksgiving Holiday** at noon on **Wednesday, November 26th**, and reopen **Monday, December 1st**.
- We will close for the **Christmas Holiday** at the close of business on **Thursday, December 18th**, and resume normal business hours **Monday, January 5th, 2026**.

U.S. Ply Plant Maintenance Closing Schedule:

November

- Our last production day for November will be **November 21st** as the plant will be closed from **Monday, November 24th through Friday, November 28th**. We will resume production on **Monday, December 1st**.
- Please coordinate your November orders with Christy O (Inside Sales Desk) by **10am on November 10th**. Any November orders placed after this date will be produced and shipped in December.

December

- Our last production day for December will be **Thursday, December 18th**. Our plant will be closed from **Friday, December 19th through Sunday, January 4th, 2026**. We will start producing material again on **Monday, January 5th, 2026**.
- Please coordinate your end-of-year orders with Christy O (Inside Sales Desk) by **10am on Monday, December 1st** if product is needed during our plant shutdown to carry you into mid-January 2026.
- Please note that orders placed after December 1st will not ship until mid-January 2026.

Thank you for your continued support and partnership.

We truly appreciate the trust you place in our team and our products. Wishing you and your loved ones a joyful holiday season and a happy New Year!

Sincerely,

Danny Adair
CEO/President

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